

Paul Memorial Library  
Newfields, New Hampshire  
Board of Trustees Minutes  
May 6, 2008

**PRESENT:** Peter Allen, Trustee; Kim Crisp, Trustee; Rachael Priest, Librarian.

**ABSENT:** Larry Arend, Trustee.

Peter Allen called the meeting to order at 6:05 p.m.

Peter reviewed the trustee meeting minutes of March 25, 2008.

Kim moved that the board accept the minutes; Rachael seconded the motion. Motion passed.

**LIBRARIAN'S REPORT:**

Rachael reported that the library had purchased the *Publisher* software program for the computer.

She noted that she had written a behavioral policy for the library and had submitted it to the trustees for consideration.

Kim said she had edited Rachael's version and would submit it to her via email.

Rachael will print that version; trustees will sign it, and the policy will be posted and implemented.

She advised the board that due to tuition expenses, she will be attending Southern Connecticut University instead of Simmons College for her Masters of Library Science degree. She will be taking courses via the internet.

Rachael reported that she will be attending the trustee conference in Conway, New Hampshire in May.

She noted that attendance was very good for the library art show held in April.

Rachael is considering organizing a craft show at the library in the fall featuring pottery, photography, and sculpture.

Rachael reported that the library received a grant for the summer reading program, which will commence on July 14<sup>th</sup>. She is also going to contact apiarist Wendy Booth to inquire about a beehive demonstration at the library this summer.

Rachael submitted to the board a draft of the new library newsletter.

#### **TREASURER'S REPORT:**

Peter discussed the possibility of closing the library's bank account at Ocean National Bank, and transferring the funds (approximately \$6500) into an existing account or CD at Citizen's Bank. The board agreed to discuss this further when Larry is present at the next meeting.

Peter noted that he was going to investigate the possibility of paying library bills (such as utility and phone) online.

#### **BOARD OF TRUSTEES DISCUSSION:**

Peter advised the board that the insulation job had been completed and the trap door covered.

He noted that the community garden on the library property had been prepared and that four lots had been sold; three lots remain.

Kim advised the board that she had contacted by email the professor at UHN Manchester who is the advisor for the graduate Museum Studies Program at UNH. He had not yet responded; she was going to try again to contact him to discuss the possibility of two graduate students doing their internship cataloging the library's material culture and creating a museum in the basement.

Peter asked Kim about the Dennis Robinson lecture. Kim said Dennis was willing to give a lecture for us, and that we just needed to provide a date. Kim said that she passed the information on to Marianne Klemarczyk but had not yet heard from her. Kim will follow-up with Marianne.

Kim moved that the meeting be adjourned; Rachael seconded. Motion passed.

Meeting adjourned at 7:15 p.m.

The next meeting of the Paul Memorial Library Board of Trustees is Tuesday, May 27, 2008 at 6:00 p.m.

Respectfully Submitted,

Kimberly Crisp  
Board Secretary

